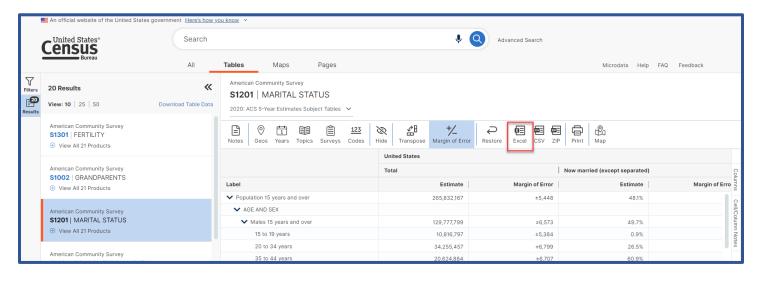
How to Export Tables and Copy and Paste Cells

You can access the data at data.census.gov

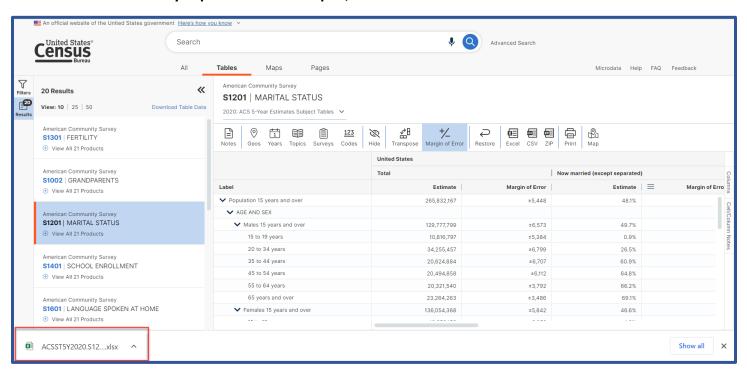
STEP BY STEP INSTRUCTIONS:

Exporting a table

Step 1, first method for exporting: Locate the table that you want. Click on the Excel button in the ribbon.

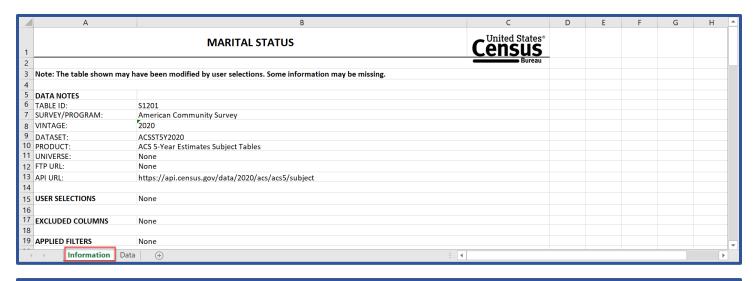


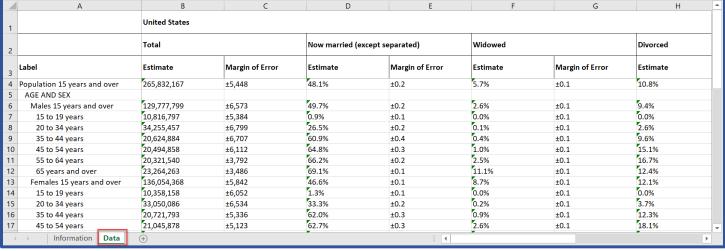
The file will automatically export to Excel. To open, click on the file at the bottom left corner of the screen.





The table will automatically open in Excel. The first worksheet in the document contains information about the table. The second worksheet contains the actual table with data. Customizations that were applied to the table prior to export will transfer with the table. Please note that you can also use the CSV button (found next to the Excel button) to export the table to a .CSV format.

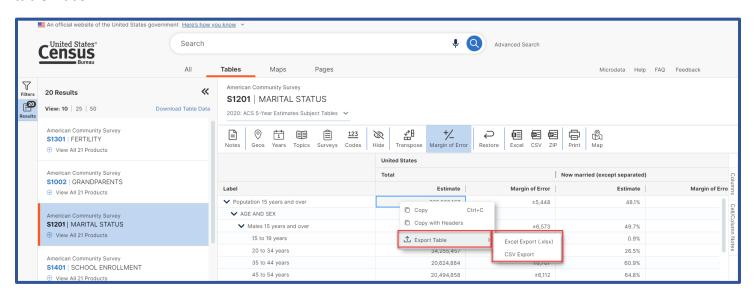




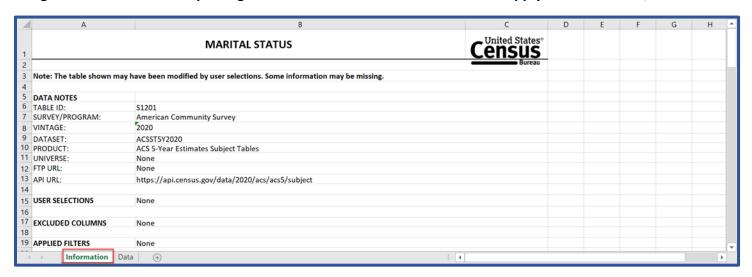


Step 1, second method for exporting: Locate the table that you want. Right-click on any cell in the table. Select Export Table. You can either Export to CSV or Export to Excel. For this, let's export it to Excel.

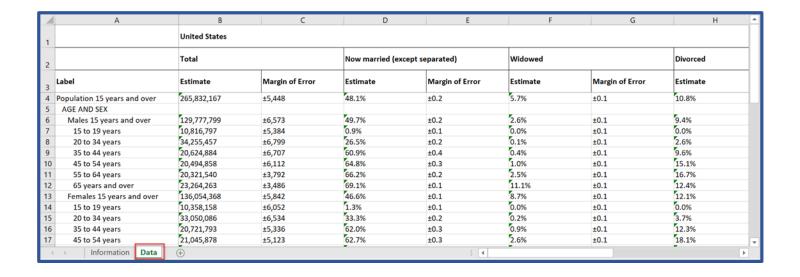
Please note that you can also export the table as a CSV file by clicking on the 'CSV' button located in the table ribbon.



The table will automatically open in Excel. Both worksheets contain the same information found when using the first method of exporting. The same rules about customizations apply to this method, as well.



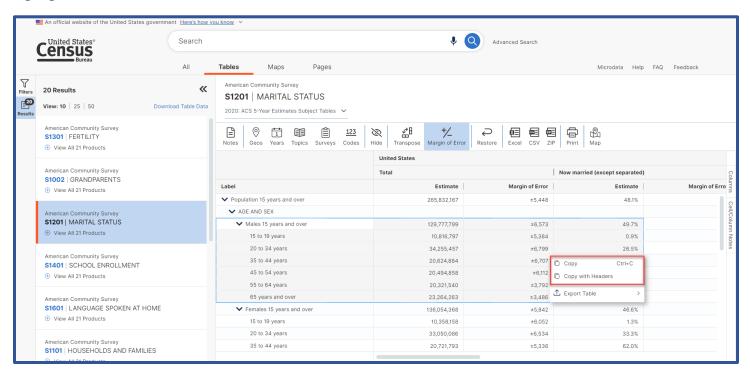




Copying and Pasting Cells

Step 1: Locate the table you want. Highlight the cells you would like to copy and right-click to open the menu. Select Copy Cells or Copy with headers.

Copy cells will copy all highlighted cells without including the headers. Copy with headers will copy all highlighted cells with the headers. In both cases, the row headers will be included.

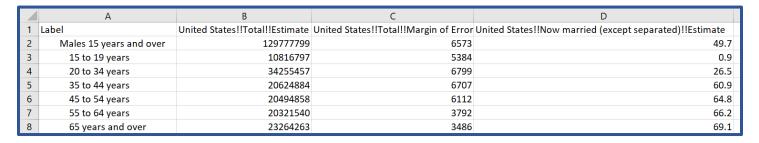




Copy:

	А	В	С	D	Е	F	G	Н	I
1	Males 15 years and over	129777799	6573	49.7					
2	15 to 19 years	10816797	5384	0.9					
3	20 to 34 years	34255457	6799	26.5					
4	35 to 44 years	20624884	6707	60.9					
5	45 to 54 years	20494858	6112	64.8					
6	55 to 64 years	20321540	3792	66.2					
7	65 years and over	23264263	3486	69.1					

Copy with headers:



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